



**COUNTY OF RIVERSIDE
BUILDING AND SAFETY DEPARTMENT
ROUGH GRADE CERTIFICATION**

Sam Shahrouri
*Deputy Director of TLMA
Building Official*

Purpose of this handout is to clarify the rough grading certification requirements

The County of Riverside requires a licensed Professional Engineer to submit a wet signed and stamped rough grading certification prior to the issuance of a building permit. Below is the required standard format for the rough grading certification letter.

Date
Attention: Grading Division
County of Riverside
Building and Safety Department
4080 Lemon Street, 9th Floor
P.O. Box 1629
Riverside, CA 92502-1629

RE: Project Name
Project Address: Street, City CA zip
Permit Number: BGR xxxxxx (FP yyyy where applicable)

Gentlemen,

This letter shall confirm that the above site has been graded in accordance with the approved grading plan including location of property corners for proper building location, completion of retaining walls, location and slope ratio for all manufactured slopes, construction of earth berms, installation of all drainage devices shown on the approved grading plans, location and elevation of building pads and positive building pad drainage. The placement of the building pad and the pad elevation as shown below are in conformance with grading plans as approved by the County of Riverside.

A field inspection has been performed and shows that the pad has been graded to be in conformance with the plans as follows:

	Pad Elevation	
As-built Elevation		Approved Plan Elevation
755.2		755.2

The pad elevation and the pad placement fall within the standards of care for grading practices and tolerances. The grading is suitable for building construction as related to the preceding items.

Sincerely,

(The licensed professional is to stamp and wet sign the letter)

Rough grading certification letters that do not meet this format will be rejected. Please note that both the approved plan elevation and the as-built elevation must be shown on the rough grade certification letter. Any deviation of more than plus or minus 0.1feet must be justified by the Engineer-of-Record. Deviations from the plan may be described as part of the rough grade certification. The County may require an as-built drawing to be included in order to clarify any discrepancies.