



**Sam Shahrouri**  
Deputy Director of TLMA  
Building Official

**COUNTY OF RIVERSIDE  
BUILDING AND SAFETY DEPARTMENT  
CERTIFICATION OF RESIDENTIAL ROOF-TOP  
PV SOLAR SITE PLAN/ PROJECT**

To expedite the current solar permit review process, qualifying residential roof-top photovoltaic (PV) solar applications shall include this certification of the project site plan. Certification of the PV solar site plan shall allow for a streamlined Land Use Technician review. Completion and signature of this form certifies:

- 1) The PV solar site plan submitted for this project shows and labels all existing structures/construction on the subject property (such as a house, barn, shed, detached garage, etc.) – **whether permitted or unpermitted.**
- 2) The PV solar site plan submitted for this project indicates which structures/construction on the subject property have electrical service and which do not have electrical service.
- 3) The PV solar system will not supply electrical service to unpermitted structures/construction.

The County reserves the right to terminate this certification program at any time. Due to sensitive public health and safety concerns, properties with unpermitted swimming pools, spas, and living areas (such as second units, accessory dwelling units, garage conversions, etc.) are ineligible for the PV solar site plan certification program. If the property does not qualify for the PV solar site plan certification program, the property owner is responsible to permit the structures/construction pursuant to the Solar Installations & Unpermitted Buildings, Additions, Structures & Pools section of the Photovoltaic Permitting Guidelines (Building & Safety form 284-079).

The property owner shall sign this certification form. In addition, as with the Solar PV Eligibility Checklist (Building & Safety form 284-078), either a C-10/C-46 contractor – or a licensed design professional – shall sign the certification form. Only with the property owner’s signature and either the contractor’s or design professional’s signature will the completed form be accepted. **The Building Inspector shall verify the accuracy of the site plan at the time of inspection.**

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**PROJECT CERTIFICATION**

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For the property located at \_\_\_\_\_, I hereby certify that the residential PV solar construction documents/project complies with the requirements set forth in items 1-3 above.

\_\_\_\_\_  
**Property Owner’s Signature**

\_\_\_\_\_  
**Print**

\_\_\_\_\_  
**Date**

**C-10 or C-46 Contractor**

Print name: \_\_\_\_\_

Signature: \_\_\_\_\_

California License #: \_\_\_\_\_

**California Licensed Design Professional**

*\*\*\*Circle Designation: Architect, Civil, Electrical*

Print name: \_\_\_\_\_

Signature: \_\_\_\_\_

California License #: \_\_\_\_\_

OR