



Sam Shahrouri  
Deputy Director of TLMA  
Building Official

# County of Riverside Self Certification Program (Existing Single-Family Dwelling)

## Part I: Overview and Procedure

### Purpose

The County of Riverside Self-Certification Program (SCP) allows for a California-licensed Contractor, Architect or Engineer to self-certify inspections of code requirement compliance on select residential building permits without Building Department inspections. This program may be terminated at any time at the County's discretion.

### General

The California Standards Building Code establishes the Building Code requirements for construction work. The SCP allows for self-certification of Building Code requirements on building permits for water heaters, construction demolition, HVAC heat pump, window replacements, exterior siding/plastering/lath, SFR plumbing/ repipe, and re-roofs. Water softeners the SCP can be utilized for only these inspections in existing single-family dwelling units.

### Qualifying Criteria

The following requirements must be met to participate in the SCP:

- The entity responsible for inspecting the work, ensuring compliance with approved construction plans and minimum Building/Residential Code requirements, and completing/signing the self-certification documents must be one of the following:
  - 1) a California licensed Architect/Engineer.
  - 2) a California licensed B-class General Building Contractor possessing current workers' compensation insurance.
  - 3) an appropriate trade-specific contractor possessing current workers' compensation insurance.
- The property owner shall review and sign the disclaimer found at the bottom of the applicable inspection self-certification form.
- The work being self-certified must be completed on or in an existing, permitted, single-family dwelling.
- Complete the included SCP Qualification questionnaire for further clarification on whether your project qualifies for the SCP.

### Obtaining a Permit

To obtain a permit for a project that will participate in the SCP, you can complete the Building Permit Application Package (Form 284-500) and apply at one of the Permit Assistance Centers. Conversely, building permits can be applied for online using the PLUS Online Portal at [www.rivcoplus.org](http://www.rivcoplus.org).

### SCP Process

In lieu of scheduling a final inspection for water heater, construction demolition, air conditioning condenser, window replacement, exterior siding/plastering/lath, new plumbing/piping, and re-roof permits, the customer shall upload the completed certification(s), and approving documentation (for example, HERS test) to the appropriate building permit through the PLUS Online Portal. Upon review, if the documentation is in order, Building & Safety Department staff shall sign the project job card approving the inspections, finalizing the permit, and making the signed job card available for review through the PLUS Online Portal.

If the documentation is deficient, the project job card shall not be signed, and the customer will need to upload the appropriate documentation to the appropriate building permit through the PLUS Online Portal.

**Existing single family dwelling SCP documentation review, approval, and job card signature services are available via documentation upload to the appropriate building permit through the PLUS Online Portal only.**

## County of Riverside Building and Safety Department Self-Certification Program

The County of Riverside reserves the right to conduct random inspections or audits of permits under this program to verify proper project completion and self-certification. In addition, the County of Riverside reserves the right to audit as frequently as determined necessary and may require remedial work when it is discovered that work was not done in conformance with the applicable codes. **If a project is found to be in non-compliance with the program and applicable Building/Residential Codes – after the completed Part II: Self-Certification Inspection Checklist has been submitted – the self-certification approval may be revoked and the contractor, engineer or architect may be deemed ineligible to utilize the Self-Certification Program moving forward.**

**Please complete the following questionnaire to make sure you qualify for the SCP:**

- 1. Is the proposed work to be performed on or in an existing, permitted, single-family dwelling? Yes  No
  
- 2. Will the work being performed involve a water heater, construction demolition, an air conditioning condenser, window replacement, exterior siding/plastering/lath, new plumbing/piping, and/or a re-roof? Yes  No
  
- 3. Will the work be performed and inspected by a California-licensed Contractor, Architect or Engineer to ensure compliance with approved plans and state/local building codes? Will the certifying contractor/architect/engineer certify the applicable checklist items in Part II of this form? Yes  No
  
- 4. Will the certifying contractor/architect/engineer ensure the building materials are installed per the manufacturer's installation requirements? Yes  No
  
- 5. Will the contractor/architect/engineer/homeowner certify smoke and carbon monoxide alarms and water efficient plumbing as stated in form [284-049](#)? Yes  No

If you answered "Yes" to the above applicable questions, the project meets the necessary criteria to participate in the self-certification program.

**Revocation of Program:**

**The Building Official** shall have the right to revoke the program to a certifying contractor/architect/engineer and/or property owner under the following circumstances:

- 1. If evidence suggests that the certifying contractor/architect/engineer and/or property owner is failing to identify and correct violations of the applicable codes, ordinance, laws governing contractors, or rules of the program.
- 2. If the character of the certifying contractor/architect/engineer and/or property owner becomes so impeached or in question that public trust in the program suffers.
- 3. If the certifying contractor/architect/engineer and/or property owner fails to personally verify compliance with the provisions of this program.
- 4. If the certifying contractor/architect/engineer and/or property owner is providing falsified documents to the county.

By signing below, I indicate I understand the SCP procedure:

<b>Contractor/Architect/Engineer Name</b>	<b>License Type and Number</b>
<b>Signature of Professional</b>	<b>Date</b>
<b>Signature of Property Owner</b>	<b>Date</b>

## Part II: Water Heater

\_\_\_\_\_  
Job Address

\_\_\_\_\_  
Permit Number

Check the applicable boxes in the inspection checklists for each completed and inspected portion of work, depending on the permit type. The Contractor, Architect or Engineer verifies compliance with all codes and by signing this Self-Certification Inspection Checklist certifies the completed work complies with the following requirements

### Water Heater

This permit shall only cover replacement of existing storage tank water heaters. This permit does not cover installation of a tankless or solar type water heater.

- 18" raised platform or per manufacturer's listing
- P/T drain to exterior as per code
- Water lines insulated for 5' minimum or to wall
- Shut off valve installed on cold water side
- Gas line secure with sediment trap
- New gas flexible connector and sized correctly
- Flue vent intact, secured, still serviceable
- Code compliant flue vent clearances
- Clearances for replacement water heater per manufacturer
- Combustion air vents properly sized and located per code
- Evaluated other exhaust systems for possible draw down of flue gases in vent.
- Earthquake strapping per code
- Vacuum relief valve for attic installs
- Drain pan with separate discharge for attic installations or as required by manufacturer
- Access, walkway, working space and headroom for attic installs
- Switched lighting for attic installations
- No "pit" situations where LPG could pool
- Expansion tank or listed device as required
- CF1R, CF2R, CF3R registered forms completed and included as necessary *Additional items specific to electric water heater:*
- Electrical disconnect sized and installed per code, hard wired with correct conductors, conduit and properly grounded
- Minimum 18" platform
- Applicable code requirements that apply to gas type water heaters

### Water Heater type

- Electric Storage
- Gas Storage
- Hybrid

**Final Inspection:** I certify that I have observed the work completed under the project permit and certify under penalty of perjury that it was completed in accordance with my design, in compliance with all applicable codes and the applicable Self-Certification Inspection Checklists.

\_\_\_\_\_  
Contractor/Architect/Engineer Name:

\_\_\_\_\_  
License Type and Number

\_\_\_\_\_  
Signature of Professional

\_\_\_\_\_  
Date

### Property Owner

As the property owner of the project address noted above, I have read, understand, and agree to participate in the SCP. I further understand that by participating in this program, the work allowed by this permit will not be inspected by a County of Riverside Building Inspector during construction. The permit may be among those randomly audited for quality assurance by the County of Riverside after construction and permit final. I further agree to provide access to work performed under this program when requested by the County of Riverside.

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

## Part II: Demolition

\_\_\_\_\_  
**Job Address**

\_\_\_\_\_  
**Permit Number**

Check the applicable boxes in the inspection checklists for each completed and inspected portion of work, depending on the permit type. The Contractor, Architect or Engineer verifies compliance with all codes and by signing this Self-Certification Inspection Checklist certifies the completed work complies with the following requirements

### Demolition Permit

Additional requirements may be necessary if a septic system is to be demolished. Inquire with County Building & Safety and DEH for additional requirements.

- Trash, junk and debris cleared from site
- Stormwater BMPs installed
- Compaction report for fill over 12" wet-signed and stamped by California-licensed civil engineer
- No hazards or safety issues created by demolition work
- Electrical disconnect and disconnect verification completed by the utility company
- Foundation is removed in its entirety
- Gas is capped off at the entrance to the site

**Final Inspection:** I certify that I have observed the work completed under the project permit and certify under penalty of perjury that it was completed in accordance with my design, in compliance with all applicable codes and the applicable Self-Certification Inspection Checklists.

\_\_\_\_\_  
**Contractor/Architect/Engineer Name:**

\_\_\_\_\_  
**License Type and No.**

\_\_\_\_\_  
**Signature of Professional**

\_\_\_\_\_  
**Date**

### Property Owner

As the property owner of the project address noted above, I have read, understand and agree to participate in the SCP. I further understand that by participating in this program, the work allowed by this permit will not be inspected by a County of Riverside Building Inspector during construction. The permit may be among those randomly audited for quality assurance by the County of Riverside after construction and permit final. I further agree to provide access to work performed under this program when requested by the County of Riverside

\_\_\_\_\_  
**Property Owner's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name**

# Part II: A/C

Job Address

Permit Number

Check the applicable boxes in the inspection checklists for each completed and inspected portion of work, depending on the permit type. The Contractor, Architect or Engineer verifies compliance with all codes and by signing this Self-Certification Inspection Checklist certifies the completed work complies with the following requirements.

**TYPE: Select the type you are installing and move to the next section:**

Wall Furnace  Electric Furnace  HVAC  Heat Pump  Mini Split Ductless

Roof Mount Package  Condenser only **Land use approval required if condenser is relocated.**

**Wall furnace:**  Propane  Gas

**Electric Furnace:**

- If Propane, was a conversion kit installed
- Shutoff valve with sediment trap installed
- Tested for leaks
- Thermostat installed
- "B" vent installed with 1" clearance to combustibles.

- Per Manufacturers specs.
- Thermostat installed.
- Provide CF1R with submittal.**
- Provide Smoke Detector cert.**

- Provide CF1R with submittal.**
- Provide Smoke Detector Cert.**

**HVAC IN:**  Garage  Attic  Closet

**Garage: All items required to be checked unless noted otherwise**

- Gas line tested for leaks; **Sediment trap installed.**
- Primary condensate terminates to direct waste, blow out, trap and breather installed.
- Secondary overflow device installed.
- Ballard protection from vehicles
- Insulated 26-gauge ducts through firewall, min 12" to other side.
- Register's sealed at corners, ducts supported by truss system.
- Ducts zip tied and taped at all connections.
- Return air duct located to capture 25% of floor area.
- Double wall "B" vent through attic with 1" clearance to combustibles
- Plastic "B" vent with purple primer and glued (**only check box if plastic vent**)
- Electrical compliant, light, switch, receptacle, Disconnect, fuse/circuit breaker per name plate.
- Condenser attached to platform and level **& maintains min airflow clearances.**
- Line set insulated and protected with UV wrap, **COPPER REAMED AND BORED**
- Disconnect sealed at house, grounded with protective bushing and proper working clearance.
- Refrigerant service ports fitted with tamper-resistant locking cap.
- Thermostat installed.
- Provide CF1R and HERS test, must pass test and be registered with state.**
- Provide Smoke Detector Cert.**

## Part II: A/C CONTINUED

Job Address

Permit Number

### HVAC IN ATTIC: All items required to be checked unless noted otherwise.

- Gas line tested for leaks; **Sediment trap installed.**
- Primary condensate terminates to direct waste, blow out, trap and breather installed.
- Secondary condensate to approved location, above window, or not directly on pavement.
- Secondary overflow device installed.
- Attic access 22"x 30" min or size of largest piece of equipment
- Platform installed min 24" in front of unit and working clearance is maintained.
- No obstacles within 6' of attic access opening
- Line set secured with in 6' of unit.
- Register's sealed at corners, ducts supported by truss system.
- Ducts zip tied and taped at all connections.
- Return air duct located to capture 25% of floor area.
- Double wall "B" vent through attic with 1" clearance to combustibles
- Plastic "B" vent with purple primer and glued (**only check box if plastic vent**)
- Electrical compliant, light, switch, receptacle, Disconnect, fuse/circuit breaker per name plate.
- Identified breaker in main or sub panel and correct conductor size installed.
- Condenser attached to platform and level **& maintains min airflow clearances.**
- Line set insulated and protected with UV wrap, **COPPER REAMED AND BORED**
- Disconnect sealed at house, grounded with protective bushing and proper working clearance.
- Refrigerant service ports fitted with tamper-resistant locking cap.
- Thermostat installed.
- Provide CF1R, HERS test, must pass test and be registered with state.**
- Provide Smoke Detector Cert.**

### HVAC IN CLOSET: All items required to be checked unless noted otherwise.

- Gas line tested for leaks; **Sediment trap installed.**
- Primary condensate terminates to direct waste, blow out, trap and breather installed.
- Secondary condensate to approved location, above window, or not directly on pavement.
- Secondary overflow device installed.
- Register's sealed at corners, ducts supported by truss system.
- Ducts zip tied and taped at all connections.
- Return air duct located to capture 25% of floor area.
- Double wall "B" vent through attic with 1" clearance to combustibles
- Plastic "B" vent with purple primer and glued (**only check box if plastic vent**)
- Combustion air vents located within 12" of upper and lower portion of closet.
- Electrical compliant, light, switch, receptacle, Disconnect, fuse/circuit breaker per name plate.
- Identified breaker in main or sub panel and correct conductor size installed.
- Condenser attached to platform and level **& maintains min airflow clearances.**
- Line set insulated and protected with UV wrap, **COPPER REAMED AND BORED**
- Condenser attached to platform and level **& maintains min airflow clearances.**
- Disconnect sealed at house, grounded with protective bushing and proper working clearance.
- Refrigerant service ports fitted with tamper-resistant locking cap.
- Thermostat installed.
- Provide CF1R, HERS test, must pass test and be registered with state.**
- Provide Smoke Detector Cert.**

**Part II: A/C CONTINUED**

**Job Address**

**Permit Number**

**HEAT PUMP: All items required to be checked unless noted otherwise.**

- Primary condensate terminates to direct waste, blow out, trap and breather installed.
- Secondary condensate to approved location, above window, or not directly on pavement.
- Secondary overflow device installed.
- Register's sealed at corners, ducts supported by truss system.
- Ducts zip tied and taped at all connections.
- Return air duct located to capture 25% of floor area.
- Electrical compliant, light, switch, receptacle, Disconnect, fuse/circuit breaker per name plate.
- Identified breaker in main or sub panel and correct conductor size installed.
- Condenser attached to platform and level **& maintains min airflow clearances.**
- Refrigerant service ports fitted with tamper-resistant locking cap.
- Thermostat installed.
- Line set insulated and protected with UV wrap, **COPPER REAMED AND BORED**
- Provide CF1R and HERS test, must pass test and be registered with state.**
- Smoke detector Certification**

**MINI SPLIT DUCTLESS: All items required to be checked unless noted otherwise.**

- Condenser attached to platform and level **& maintains min airflow clearances.**
- Refrigerant service ports fitted with tamper-resistant locking cap.
- Thermostat installed.
- Line set insulated and protected with UV wrap, **COPPER REAMED AND BORED**
- Electrical compliant, Disconnect, fuse/circuit breaker per name plate.
- Identified breaker in main or sub panel and correct conductor size installed.
- Provide CF1R**
- Smoke detector Certification**

**ROOF MOUNT PACKAGE:**  Gas  Electric

**All items required to be checked unless noted otherwise.**

- Unit is level and attached to roof, all flashing is installed, roof is sealed.
- Gas line tested for leaks; Sediment trap installed (**only check this box if gas unit**)
- Primary condensate terminates to direct waste, blow out, trap and breather installed.
- Secondary condensate to approved location, above window, or not directly on pavement.
- Secondary overflow device installed.
- Register's sealed at corners, ducts supported by truss system.
- Ducts zip tied and taped at all connections.
- Return air duct located to capture 25% of floor area.
- Electrical compliant, 120 V GFCI receptacle, Disconnect, fuse/circuit breaker per name plate.
- Identified breaker in main or sub panel and correct conductor size installed.
- Thermostat installed.
- Provide CF1R and HERS test, must pass test and be registered with state.**
- Smoke detector Certification**

**Part II: A/C CONTINUED**

\_\_\_\_\_  
**Job Address**

\_\_\_\_\_  
**Permit Number**

**CONDENSER ONLY: All items required to be checked unless noted otherwise.**

- \_\_\_ Identified breaker in main or sub panel and correct conductor size installed.
- \_\_\_ Condenser attached to platform and level **& maintains min airflow clearances.**
- \_\_\_ Refrigerant service ports fitted with tamper-resistant locking cap.
- \_\_\_ Thermostat installed.
- \_\_\_ Line set insulated and protected with UV wrap, **COPPER REAMED AND BORED**
- \_\_\_ Electrical compliant, 120 V GFCI receptacle within 25' of unit, Disconnect installed sealed and grounded, fuse/circuit breaker per name plate on unit.
- X Provide CF1R and HERS test, must pass test and be registered with state.**
- X Smoke detector Certification**

**Final Inspection:**

I certify that I have observed the work completed under the project permit and certify under penalty of perjury that it was completed in accordance with my design, in compliance with **all applicable codes** and the applicable Self-Certification Inspection Checklists.

\_\_\_\_\_  
Contractor/Architect/Engineer Name:

\_\_\_\_\_  
License Type and No.

\_\_\_\_\_  
Signature of Professional

\_\_\_\_\_  
Date

HERS Identification # \_\_\_\_\_

Signature \_\_\_\_\_

**Property Owner:**

As the property owner of the project address noted above, I have read, understand, and agree to participate in the SCP. I further understand that by participating in this program, the work allowed by this permit **will not be** inspected by a County of Riverside Building Inspector during construction. The permit may be among those randomly audited for quality assurance by the County of Riverside after construction and permit final. I further agree to provide access to work performed under this program when requested by the County of Riverside.

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name



## Part II: Window Replacement

\_\_\_\_\_  
Job Address

\_\_\_\_\_  
Permit Number

Check the applicable boxes in the inspection checklists for each completed and inspected portion of work, depending on the permit type. The Contractor, Architect or Engineer verifies compliance with all codes and by signing this Self-Certification Inspection Checklist certifies the completed work complies with the following requirements

### Window Replacement

- Windows shall not reduce egress from existing conditions
- Windows fitted to existing opening only
- Windows full tempered where closer than 18" to floor and over 9 feet square
- Full tempered glass where within 24" arc of door and within 60" of floor
- Guard rail where window sill is greater than 6 feet above grade, and less than two feet above floor
- Wildland Urban Interface compliant, dual pane glazing with one pane tempered
- Windows comply with Title 24 requirements, CF2R completed and included as necessary

**Final Inspection:** I certify that I have observed the work completed under the project permit and certify under penalty of perjury that it was completed in accordance with my design, in compliance with all applicable codes and the applicable Self-Certification Inspection Checklists.

\_\_\_\_\_  
Contractor/Architect/Engineer Name:

\_\_\_\_\_  
License Type and No.

\_\_\_\_\_  
Signature of Professional

\_\_\_\_\_  
Date

### Property Owner

As the property owner of the project address noted above, I have read, understand and agree to participate in the SCP. I further understand that by participating in this program, the work allowed by this permit will not be inspected by a County of Riverside Building Inspector during construction. The permit may be among those randomly audited for quality assurance by the County of Riverside after construction and permit final. I further agree to provide access to work performed under this program when requested by the County of Riverside

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

# Part II: Exterior Siding and Plastering/Lath

\_\_\_\_\_  
**Job Address**

\_\_\_\_\_  
**Permit Number**

Check the applicable boxes in the inspection checklists for each completed and inspected portion of work, depending on the permit type. The Contractor, Architect or Engineer verifies compliance with all codes and by signing this Self-Certification Inspection Checklist certifies the completed work complies with the following requirements

## Exterior Siding and Plastering/ Lath

- Code-compliant approved paper and lathing
- Code-compliant backing for lath
- Double paper for existing sheer
- Code compliant flashing of windows and doors
- Installation of drip screed per code with compliant clearances from finished grade
- Installed corner rite or bead for all edges
- Listed caulking for all tears and penetrations
- Scratch coat, brown and color to achieve 7/8" approximate stucco or per listing of alternate product
- Installed paper backed ribbon lath for all soffit location.

**Final Inspection:** I certify that I have observed the work completed under the project permit and certify under penalty of perjury that it was completed in accordance with my design, in compliance with all applicable codes and the applicable Self-Certification Inspection Checklists.

\_\_\_\_\_  
**Contractor/Architect/Engineer Name:**

\_\_\_\_\_  
**License Type and No.**

\_\_\_\_\_  
**Signature of Professional**

\_\_\_\_\_  
**Date**

## Property Owner

As the property owner of the project address noted above, I have read, understand and agree to participate in the SCP. I further understand that by participating in this program, the work allowed by this permit will not be inspected by a County of Riverside Building Inspector during construction. The permit may be among those randomly audited for quality assurance by the County of Riverside after construction and permit final. I further agree to provide access to work performed under this program when requested by the County of Riverside

\_\_\_\_\_  
**Property Owner's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name**

## Part II: Re-plumbing/ Piping

\_\_\_\_\_  
**Job Address**

\_\_\_\_\_  
**Permit Number**

Check the applicable boxes in the inspection checklists for each completed and inspected portion of work, depending on the permit type. The Contractor, Architect or Engineer verifies compliance with all codes and by signing this Self-Certification Inspection Checklist certifies the completed work complies with the following requirements

### Re-plumbing/piping

- Installed a listed potable water piping system
  - Hot lines water insulated in its entirety
  - Sized the piping per code
  - Secured, insulated, and isolated per code
  - Reamed all piping
  - Removed all excess flux
  - Thoroughly flushed the system
  - Electrically grounded the system (if metallic)
  - If plastic water system, affix sticker located at meter main stipulating: "No ground required, plastic water piping."
  - Restored the integrity of the fire wall
  - Installed an anti-siphon valve at each new hose bib
  - Insured that the maximum water pressure does not exceed 80 P.S.I.
  - Protected all piping
- Completed all drywall, taping, mud, and painting.

**Final Inspection:** I certify that I have observed the work completed under the project permit and certify under penalty of perjury that it was completed in accordance with my design, in compliance with all applicable codes and the applicable Self-Certification Inspection Checklists.

\_\_\_\_\_  
**Contractor/Architect/Engineer Name:**

\_\_\_\_\_  
**License Type and No.**

\_\_\_\_\_  
**Signature of Professional**

\_\_\_\_\_  
**Date**

### Property Owner

As the property owner of the project address noted above, I have read, understand and agree to participate in the SCP. I further understand that by participating in this program, the work allowed by this permit will not be inspected by a County of Riverside Building Inspector during construction. The permit may be among those randomly audited for quality assurance by the County of Riverside after construction and permit final. I further agree to provide access to work performed under this program when requested by the County of Riverside

\_\_\_\_\_  
**Property Owner's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name**



# COUNTY OF RIVERSIDE BUILDING AND SAFETY DEPARTMENT

## RE-ROOF WORKSHEET / CERTIFICATION

SAM SHAHROURI  
DEPUTY DIRECTOR OF TLMA  
BUILDING OFFICIAL

SITE ADDRESS: \_\_\_\_\_ PERMIT NO. \_\_\_\_\_

**PART-1 EXISTING ROOF (check one ✓)**

ROOF SLOPE	FLAT	2-2½ :12	3-3½ :12	4-4½ :12	5-5½ :12	6-6½ :12	7-7½ :12

EXISTING ROOF (check one ✓ covering type & deck type each)

EXISTING ROOF COVERING						ROOF DECK TYPE		EXISTING SOLAR
ASPHALT COMPOSITION SHINGLES	HOT MOP	WOOD SHAKE SHINGLES	CLAY/CEMENT TILE	MEMBRANE	METAL	SOLID	SPACED SHEATHING	SEE PART -8

**PART-2 NEW ROOF (check one ✓)**

ADDITIONAL; LAYER TO EXISTING COVER (RREP)	TEAR-OFF, REPLACE SAME AS EXISTING (RREP)	TEAR-OFF, RE-SHEET, INSTALL NEW COMPOSITION ASPHALT SHINGLES (RALT)	NEW CLAY / CEMENT TILE/ METAL (RALT)
No Roof Deck Inspection	No Roof Deck Inspection	Roof Deck Inspection Req.	Roof Deck Inspection Req.
GO TO PART -3	GO TO PART -6 THEN -7	GO TO PART -6 THEN -7	GO TO PART -4

**PART -3** Where the existing roof has two or more layers of roof covering; all existing layers shall be removed, prior to the installation of a new roof covering, **GO TO PART -6 THEN -7**

**PART -4** Manufacture: \_\_\_\_\_ ICC Report: \_\_\_\_\_  
*If the tile weight exceeds 6.5 lbs. psf, or the combined weight of the new tile + solid plywood decking (1.5psf @ ½") exceeds 6.5lbs psf, GO TO PART -5, otherwise GO TO PART -6 THEN PART-7*

**PART -5** THIS PART MUST BE PREPARED BY A CALIFORNIA STATE REGISTERED ENGINEER.  
 1. Structural calculations required for the existing roof framing.  
 2. Framing plan and connection details for strengthening if required.

PART - 6 COOL ROOF INFORMATION (CFIR)							
CRRC # Product ID number <a href="https://coolroofs.org">https://coolroofs.org</a>	Exemption # (if applicable)	PROPOSED			MINIMUM REQUIRED		
		Aged Solar Reflectance	Thermal Emittance	SRI (Optional)	Aged Solar Reflectance	Thermal Emittance	SRI (Optional)
					.20	.75	16

**NOTES**

- Roof area covered by building integrated photovoltaic panels and solar thermal panels are exempt from the above cool roof requirements.
- Liquid field applied coating must comply with installation criteria from section 110.8(i)(4).

**EXEMPTIONS**

- a) Roof ceiling has R-38 insulation;
- b) Roof has radiant barrier not installed directly above spaced sheathing meeting 150.1(c)2;
- c) In Climate zones 2, 4, 9, 10, 12, and 14, no ducts are installed in the attic;
- d) For low sloped roofs (< 2:12) in climate zones 6-15, min. aged solar reflectance .63, min. .75 thermal emittance, or min. SRI of 75, or exempt if; 1. No ducts are installed in attic or 2. Climate zones 8-15 R-24 insulation.

**DOCUMENTATION AUTHOR'S DECLARATION STATEMENT**

I certify the information provided on this Certificate of Compliance document form (**Part -1 though -8**) is accurate and complete.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

(Circle one) Owner or Contractor (if applicable) Contractor License #: \_\_\_\_\_

# Re-roof Self-certification

Job Address

Permit Number

Check the applicable boxes in the inspection checklists for each completed and inspected portion of work, depending on the permit type. The Contractor, Architect or Engineer verifies compliance with all codes and by signing this Self-Certification Inspection Checklist certifies the completed work complies with the following requirements.

Is there existing Solar Yes\_\_\_ NO\_\_\_ If Yes move to next page for additional info.

Re-roof, the items below must be checked even if there is or isn't Solar.

- No structural changes
- Removed water-soaked or deteriorated elements and replaced with competent material.
- If new roof diaphragm has been installed, code-compliant fasteners installed.
- Verified all existing vents were extended through roof per code.
- Provided minimum clearances to combustible material for B Vent(s) or Chimney(s) per code.
- Installed flashing and counterflashing per code.
- Installed underlayment per code.
- Installed a class A rated roof.
- Installed roof covering per code.
- If a built-up roof was installed, designed slope to be minimum of 2% per code.
- Code-compliant attic ventilation, Wildland Urban Interface compliant.

**Final Inspection:** I certify that I have observed the work completed under the project permit and certify under penalty of perjury that it was completed in accordance with my design, in compliance with all applicable codes and the applicable Self-Certification Inspection Checklists.

Contractor/Architect/Engineer Name:

License Type and No.

Signature of Professional

Date

### Property Owner

As the property owner of the project address noted above, I have read, understand, and agree to participate in the SCP. I further understand that by participating in this program, the work allowed by this permit will not be inspected by a County of Riverside Building Inspector during construction. The permit may be among those randomly audited for quality assurance by the County of Riverside after construction and permit final. I further agree to provide access to work performed under this program when requested by the County of Riverside

Property Owner's Signature

Date

Print Name

# RE-roof with existing solar: Self-Certification

Part 8

Job Address \_\_\_\_\_ Permit Number \_\_\_\_\_

Check the applicable boxes in the inspection checklists for each completed and inspected portion of work, depending on the permit type. The Contractor, Architect or Engineer verifies compliance with all codes and by signing this Self-Certification Inspection Checklist certifies the completed work complies with the following requirements.

## Existing Solar array:

\_\_\_ Racking has been installed per existing orientation from which they were removed and match the layout according to the sitemap placard on the main service panel.

\_\_\_ Standoffs and modules have been installed to the location from which they were removed.

\_\_\_ Attachments have been re-installed to the condition from which they were removed.

\_\_\_ existing vents or attic ventilation was not covered after re-installing.

\_\_\_ Fire accessibility was maintained after re-installing the system.

For the property located at, \_\_\_\_\_

**Final Inspection:** I certify that I have observed the work completed under the project permit and certify under penalty of perjury that it was completed in accordance with the original design, in compliance with all applicable codes and the applicable Self-Certification Inspection Checklists.

Signature \_\_\_\_\_ Date \_\_\_\_\_

This section below can be completed by a B licensed, C-10 or C-46 contractor, if modifications are made then a separate permit will be required.

Licensed Contractor: Name \_\_\_\_\_ License Number \_\_\_\_\_

Company Name: \_\_\_\_\_

## Property Owner

As the property owner of the project address noted above, I have read, understand, and agree to participate in the SCP. I further understand that by participating in this program, the work allowed by this permit will not be inspected by a County of Riverside Building Inspector during construction. The permit may be among those randomly audited for quality assurance by the County of Riverside after construction and permit final. I further agree to provide access to work performed under this program when requested by the County of Riverside

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

## PART II: WATER SOFTENER

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**Job Address**

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**Permit Number**

Check the applicable boxes in the inspection checklists for each completed and inspected portion of work, depending on the permit type. The Contractor, Architect or Engineer verifies compliance with all codes and by signing this Self-Certification Inspection Checklist certifies the completed work complies with the following requirements.

**Water Softener:**

**This permit will cover the installation of a new Water Softener**

- This is not a saltwater system; **Saltwater systems are not allowed.**
- This is a freshwater system.
- This was installed per manufactures installation instructions.
- This installation complies with all current Building Code Regulations.

**Final Inspection:**

I certify that I have observed the work completed under the project permit and certify under penalty of perjury that it was completed in accordance with my design, in compliance with all applicable codes and the applicable Self-Certification Inspection Checklists.

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**Contractor/Architect/Engineer Name:**

---

**License Type and No.**

---

**Signature of Professional**

---

**Date**

**Property Owner:**

As the property owner of the project address noted above, I have read, understand, and agree to participate in the SCP. I further understand that by participating in this program, the work allowed by this permit will not be inspected by a County of Riverside Building Inspector during construction. The permit may be among those randomly audited for quality assurance by the County of Riverside after construction and permit final. I further agree to provide access to work performed under this program when requested by the County of Riverside

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**Property Owner's Signature**

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**Date**

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**Print Name**