



Sam Shahrouri
 Deputy Director of TLMA
 Building Official

**COUNTY OF RIVERSIDE
 BUILDING AND SAFETY DEPARTMENT
CERTIFICATION OF RESIDENTIAL ROOF-TOP
 PV SOLAR SITE PLAN/ PROJECT (SOLAR APP +)**

To expedite the current solar permit review process, qualifying residential roof-top photovoltaic (PV) solar applications shall include this certification of the project site plan. Certification of the PV solar site plan shall allow for a streamlined Land Use Technician review. Completion and signature of this form certifies:

- 1) The PV solar site plan submitted for this project shows and labels all existing structures/construction on the subject property (such as a house, barn, shed, detached garage, etc.) – **whether permitted or unpermitted.**
- 2) The PV solar site plan submitted for this project indicates which structures/construction on the subject property have electrical service and which do not have electrical service.
- 3) The PV solar system will not supply electrical service to unpermitted structures/construction.

The County reserves the right to terminate this certification program at any time. Due to sensitive public health and safety concerns, properties with unpermitted swimming pools, spas, and living areas (such as second units, accessory dwelling units, garage conversions, etc.) are ineligible for the PV solar site plan certification program. If the property does not qualify for the PV solar site plan certification program, the property owner is responsible to permit the structures/construction pursuant to the Solar Installations & Unpermitted Buildings, Additions, Structures & Pools section of the Photovoltaic Permitting Guidelines (Building & Safety form 284-079).

The property owner shall sign this certification form. In addition, as with the Solar PV Eligibility Checklist (Building & Safety form 284-078), either a C-10/C-46 contractor – or a licensed design professional – shall sign the certification form. Only with the property owner’s signature and either the contractor’s or design professional’s signature will the completed form be accepted. **The Building Inspector shall verify the accuracy of the site plan at the time of inspection.**

PROJECT CERTIFICATION

For the property located at _____, I hereby certify that the residential PV solar construction documents/project complies with the requirements set forth in items 1-3 above.

 Property Owner’s Signature

 Print

 Date

C-10 or C-46 Contractor

California Licensed Design Professional

****Circle Designation: Architect, Civil, Electrical*

Print name: _____

Print name: _____

Signature: _____

OR

Signature: _____

California License #: _____

California License #: _____



COUNTY OF RIVERSIDE
Department of Building and Safety
PERMIT APPLICATION

Incomplete applications. Applications and plans may not be accepted if the required information below is not provided. The Building and Safety department may void the application and request that a new complete application and plans are submitted before they will proceed with creating a permit.

1. DESCRIBE THE WORK TO BE PERFORMED

Provide a detailed description of the proposed work:

[Empty box for detailed description of proposed work]

Square Feet: Valuation: \$ Occupancy Type:

2. PROJECT LOCATION AND CONTACTS

Date

ASSESSOR'S PARCEL NUMBER (APN) LOT ON SEPTIC YES NO

SITE ADDRESS SUITE NO. Street or Road Name

City ZIP

PROPERTY OWNER NAME Phone

Mailing Address P.O. Box or Street City State ZIP

E-Mail Address Cell Phone

PERMIT APPLICANT NAME OR COMPANY (Applicant will be financially responsible for ALL supplemental billings, fees, and refunds for any and all permits per Ordinance 457).

Mailing Address P.O. Box or Street City State ZIP

E-mail Address Cell Phone

IF APPLICANT IS NOT THE OWNER OR THE CONTRACTOR, please provide authorization form from owner (Page 4)

IF AGENT OF CONTRACTOR IS COMPLETING APPLICATION, please provide authorization form from contractor (Page 4)

CONTRACTOR NAME Contractor License No. Phone

E-Mail Address

LICENSED DESIGN PROFESSIONAL:

ARCHITECT OR ENGINEER NAME License No. Phone

E-Mail Address

3. IDENTIFY PARTY PERFORMING WORK (Complete either a or b)

a – CALIFORNIA LICENSED CONTRACTOR’S DECLARATION

THIS PERMIT IS TO BE ISSUED IN THE SAME OF THE LICENSED CONTRACTOR WHO, AS THE PERMIT HOLDER OF RECORD, WILL BE RESPONSIBLE AND LIABLE FOR THE CONSTRUCTION.

I hereby affirm under penalty of perjury that I am licensed under provisions of chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

Contractor Name _____ Contractor’s License Class & No. _____ Exp. Date _____

Contractor Signature _____ Date _____

b- OWNER- BUILDER’S DECLARATION

THIS PERMIT IS TO BE ISSUED IN THE NAME OF THE OWNER-BUILDER WHO, AS THE PERMIT HOLDER OF RECORD, WILL BE RESPONSIBLE AND LIABLE FOR THE CONSTRUCTION.

I hereby affirm under penalty of perjury that I am exempt from the Contractor’s State License Law for the reason(s) indicated by the checkmarks(s) I have placed applicable item(s) (Section 7031.5, Business and Professions Code: Any city or county that required a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also required the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors’ State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).), (check one of the following:)

I, as owner of the property, or my employees with wages as their sole compensation, will do all of or portions of the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors’ State License Law does not apply to an owner of property who, through employees’ or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.).

I, as owner of the property, am exclusively contracting with licensed Contractors to construct the project (Section 7044, Business and Professional Code: The Contractors’ State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for the projects with a licensed Contractor pursuant to the Contractors’ State License Law.).

I, am exempt from licensure under the Contractors’ State License Law for the following reasons:

By my signature below I acknowledge that except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit; I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Web site: <http://leginfo.legislature.ca.gov/>

Property Owner or Authorized Agent Signature _____ Print Name _____ Date _____

4. IDENTIFY WORKERS COMPENSATION COVERAGE (complete by either Owner Builder or Contractor)

WARNING: FAILURE TO SECURE WORKERS’ COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY’S FEES.

WORKERS’ COMPENSATION DECLARATION

I hereby affirm under penalty of perjury one of the following declarations: (check one of the following and sign below)

I have and will, maintain a certificate of consent to self-insure workers’ compensation, issued by the Director of Industrial Relations as provided by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

Policy Number _____

I have and will maintain workers’ compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers’ compensation insurance carrier and policy number are:

Carrier _____ Policy No. _____ Expiration Date _____

I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers’ compensation laws of California, and agree that, if I should become subject to the workers’ compensation provision of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Owner Builder/ Contractor/ Agent Signature _____ Print Name _____ Date _____

Owner Builder shall sign the NOTICE TO PROPERTY OWNER (Pages 5 and 6)

5. I, the applicant/owner of the property located as noted as project address, acknowledge that I am aware approval from the Planning Department, Land Use, Fire Department, Environmental Health Department, and any other agencies indicated on the department clearances are required prior to the issuance of the building/grading permit. I hereby choose to submit plans for building/grading plan check prior to obtaining the necessary department clearances. Furthermore, I am aware that if the building/grading plans have been reviewed and I cannot obtain the necessary approvals from the other agencies, the charges from Building and Safety Department for review of plans are not refundable. I understand that additional plan check fees may apply if the plans submitted are modified to obtain approvals from other agencies

6 . DECLARATION BY PERMIT APPLICANT

Please note: All information provided to this department is “public record” and available upon request. By my signature below, **I certify to each section included on all pages:**

I am California licensed contractor or property owner authorized to act on the property owner’s behalf. I have read this construction permit application and attest that the information I have provided is correct. I agree to comply with all applicable county ordinances, building codes and state laws relating to building construction. I authorize representatives of Riverside County to enter the above-identified property for inspection purposes.

When virtual inspections are required, the contractor shall be available at the jobsite during inspections.

Property Owner or Authorized Agent or contractor Signature _____

Print Name _____ Date _____

ID/Driver’s License # _____ Exp. Date _____

AUTHORIZATION OF AGENT TO ACT ON CONTRACTOR’S BEHALF

I hereby authorize the following person(s) to act as my agent(s) to apply for, sign all legal documents, and file the documents necessary to obtain a building permit using my California State License number for this project for which I have a signed contract with the owner(s) of the property.

Scope of Construction Project (or Description of Work): _____

Project Location or Address: _____

Name of Authorized Agent: _____

Address of Authorized Agent: _____

Phone # of Authorized Agent: _____

I declare under penalty of perjury that I have the authority as a qualifying individual of the company listed above to provide this authorization and I personally filled out the above information and certify its accuracy.

Contractor Name (Print): _____ CSLB # _____

Contractor Signature _____ Date: _____

Contractor Contact: Phone _____ Email _____